

國立高雄餐旅大學精進校務經營計畫獎助學金發給要點

Directions for the Disbursement of Scholarships for the Project to Enhance University Operations of National Kaohsiung University of Hospitality and Tourism

中華民國 115 年 5 月 20 日 114 學年度第 2 學期學務會議審議通過

Approved by the Student Affairs Council Meeting in the 2nd Semester of the 114th Academic Year on May 20, 2026

第一條 國立高雄餐旅大學（以下簡稱本校）為執行教育部「補助大專校院精進校務經營計畫作業要點」，特訂定「國立高雄餐旅大學精進校務經營計畫獎助學金發給要點」（以下簡稱本要點）。

Article 1 National Kaohsiung University of Hospitality and Tourism (hereinafter referred to as "the University") has established these Directions (hereinafter referred to as "these Directions") to implement the Ministry of Education's "Operational Directions for Subsidizing the Project to Enhance University Operations in Colleges and Universities."

第二條 本要點所獎助之經費，由教育部補助大專校院精進校務經營計畫專款支應。

Article 2 The funding for the scholarships under these Directions shall be covered by the Ministry of Education's special grant for the Project to Enhance University Operations.

第三條 本要點補助對象僅限本校日間部及進修部學士班及專科班二年級以上在學生，並須具有中華民國國籍，由校方公告申請或主動篩選，並須同時符合下列兩款資格者：

Article 3 The subsidies under these Directions are limited to enrolled students in the University's Day Division and Division of Continuing Education (undergraduate and associate degree programs) in their second year or above. Applicants must hold Republic of China (ROC) citizenship. Candidates shall be determined through public application or proactive screening by the University and must simultaneously meet the following two criteria:

一、身分資格(甲、乙類)：1. Identity Status (Categories A and B):

(一) 甲類(公告申請)：因美國關稅影響而遭遇生活變故學生，須檢具相關證明文件。(1) Category A (Public Application): Students whose livelihoods have been affected by the impact of U.S. tariffs must provide relevant supporting documents.

(二) 乙類(主動篩選)：當學期符合學雜費減免資格者，含：(2) Category

B (Proactive Screening): Students eligible for tuition and miscellaneous fee waivers in the current semester, including:

1. 低收入戶學生。1. Students from low-income households.
2. 中低收入戶學生。2. Students from middle-to-low-income households.

二、成績優異資格：2. Academic Excellence Status:

- (一) 本校前一學年度學業成績班級排名前 30%以內。(1) Academic performance ranked within the top 30% of the class in the previous academic year.
- (二) 前一學年度上、下學期操行成績均須達 80 分以上。(2) Conduct scores for both the first and second semesters of the previous academic year must be 80 or above.
- (三) 前一學年度未受申誡(含)以上處分。(3) No record of demerit (admonition/reprimand or above) in the previous academic year.

第四條 為執行本要點，本校學生事務處及教務處得依個人資料保護法及相關法令規定，於獎助學金資格審查及發放之必要範圍內，蒐集、處理及利用學生之身分、學業成績、操行及相關資料；並於通知獲推薦學生後，取得其同意聲明及相關資料後辦理後續審議及發放作業。

Article 4 To execute these Directions, the University's Office of Student Affairs and Office of Academic Affairs may, in accordance with the Personal Data Protection Act and relevant laws and regulations, collect, process, and utilize students' identity, academic performance, conduct, and related data within the necessary scope of scholarship eligibility review and disbursement. After notifying the recommended students and obtaining their Declaration of Consent and relevant information, the University shall proceed with the subsequent deliberation and disbursement operations.

第五條 本獎學金金額及發放原則如下：

Article 5 The scholarship amount and disbursement principles are as follows:

- 一、獎助金額：每人每月新臺幣 8,000 元。1. Scholarship Amount: NT\$8,000 per person per month.
- 二、發放期程：採逐月發放，每學年以 8 個月為原則（合計 64,000 元）。但應屆畢業生發給至當學年度 6 月止（共 7 個月）。2. Disbursement Period: Disbursed monthly, with a principle of 8 months per academic year (Total: NT\$64,000). For graduating students, the disbursement period shall only last until June of the current academic year (7 months in total).
- 三、發放月數得視經費狀況調整。3. The number of disbursement months may be adjusted based on the funding status.

第六條 補助期間，如有休退學、轉學情形，或有申誡(含)以上處分者，自發生事實起次月，停止發給後續月份之獎學金。前項資格異動，由發給

單位於核銷程序中，轉請權責單位審核。

Article 6 During the subsidy period, if a recipient takes a leave of absence, withdraws, transfers, or receives a demerit (admonition/reprimand or above), the scholarship for subsequent months shall be suspended starting from the month following the occurrence of the fact. Any changes in eligibility shall be referred to the competent unit for review by the issuing unit during the reimbursement process.

第七條 本獎學金性質為政府獎學金，基於政府補助資源不重複原則，已領有其他政府機關發給性質相同獎學金的學生，不得重複領取。

Article 7 This scholarship is a government-funded scholarship. Based on the principle of non-duplication of government resources, students who have already received scholarships of the same nature from other government agencies may not receive this scholarship concurrently.

第八條 符合第三條規定資格之學生，依下列流程辦理：

Article 8 The process for students meeting the criteria in Article 3 is as follows:

- 一、申請造冊或主動造冊與審議：由學務處課外活動指導組會同生活輔導組及教務處（註冊課務組、進修教務組），就符合身分及成績資格者進行比對篩選。名單彙整造冊後，通知學生填寫同意聲明書並提供匯款帳戶等資料，提請獎助學金審查會議審議。1. Application Listing or Proactive Listing and Deliberation: The Extracurricular Activities Section of the Office of Student Affairs, in coordination with the Student Life Guidance Section and the Office of Academic Affairs (Registration and Curriculum Section, Continuing Education Section), shall screen students based on identity and academic criteria. After compiling the list, the University shall notify the students to fill out a Declaration of Consent and provide bank account information, which will then be submitted to the Scholarship Review Committee for deliberation.
- 二、通過名單公告：審查通過名單由學務處課外活動指導組公告於學校網頁。2. Announcement of Approved List: The list of approved recipients shall be announced on the University website by the Extracurricular Activities Section.
- 三、撥款作業：由學務處課外活動指導組辦理獎學金發放作業。3. Disbursement: The Extracurricular Activities Section shall process the scholarship disbursement.

第九條 補助名額依當年度計畫經費規劃，由獎助學金審查會議（邀請學生代表與班導師代表與會）審議決定之。前項會議之學生代表，由學生會推派；班級導師代表，由學務處諮商輔導組推薦一名導師擔任之。

Article 9 The number of subsidies shall be planned based on the current year's project budget and decided by the Scholarship Review Committee (which includes student representatives and class tutor representatives). The student representative shall be appointed by the Student Association; the class tutor representative shall be a tutor recommended by the Counseling and Guidance Section of the Office of Student Affairs.

第十條 會議審查應依本要點第三條之身分資格辦理優先排序，其順位依序為：甲類、乙類第一目（低收入戶）、乙類第二目（中低收入戶），如有排序相同，續依第三條第二款各目（成績優異資格）以學業成績班級排名換算百分比排序，如再相同續比序上、下學期平均操行成績，均計算至小數點第二位；如有特殊情況，由審查會議決定之。

Article 10 The review committee shall rank candidates based on the identity status in Article 3. The order of priority is: Category A, Category B Item 1 (Low-income), and Category B Item 2 (Middle-to-low-income). If candidates have the same rank, they shall be further ranked by the percentage of their academic class standing according to the criteria in Article 3, Paragraph 2. If the tie persists, the average conduct score of both semesters shall be compared. All calculations shall be rounded to the second decimal place. Any special cases shall be decided by the Review Committee.

第十一條 本要點所需經費由教育部補助款支應，經費不足時，停止辦理當學年度補助，或視經費狀況刪減名額。

Article 11 The funding required for these Directions shall be covered by Ministry of Education subsidies. In the event of insufficient funding, the subsidies for the current academic year shall be suspended, or the number of recipients shall be reduced based on the financial status.

第十二條 本要點經學務會議審議通過，陳請校長核定後公告實施，修正時亦同。

Article 12 These Directions shall be implemented upon approval by the Student Affairs Committee and ratification by the President. The same shall apply to any amendments.

本規章負責單位：學生事務處課外活動指導組
Responsible Unit: Extracurricular Activities Section, Office of Student Affairs